



## ISLAND CREEK OYSTERS FOUNDATION

### Funding Request Guidelines

ICOF supports projects that use sustainable aquaculture as a food source to meet the food production needs of a growing world population. Grant requests are considered on a rolling basis and reviewed at quarterly ICOF Board Meetings.

To request a grant from ICOF, please send a written proposal via snail mail or email.

Be certain to address the following:

- Scope and overview of the project: articulate the mission of the project, the need for funding and the short term and long term project goals.
- Budget
- Clearly explain how much funding is being requested from ICOF and address whether or not additional funding is being provided by, or requested from, other sources.
- How will an ICOF grant be used? What areas of the project will be impacted by our funding?
- Submit a Project Plan with dates and goals for the project from beginning to end. What has been accomplished to date?
- Please include information about your organization's non-profit status.

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